

Date Received _____

(Internal Use Only)



Employment Application

Applicant Information

Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State Zip Code*

_____ *Phone Number E-mail Address*

Position applying for _____

Available start date if hired _____

If hired, can you furnish proof of age? Yes No

Are you legally eligible for employment in the United States? Yes No

Have you previously worked for Juarez Financial & Tax? Yes No

If yes, from what dates? _____

What are your salary expectations for this position? _____

What languages do you speak and write fluently? _____

Have you ever been convicted of a felony? _____

Education

Do you have a high school diploma or equivalent? Yes No

Do you have a university or college degree? Yes No

Spaces have been provided if you would like to provide detailed education information.

Institution Name _____ Location _____

Major or course of study _____ Graduation Date _____

Institution Name _____

Location _____

Major or course of study _____

Graduation Date _____

Institution Name _____

Location _____

Major or course of study _____

Graduation Date _____

Institution Name _____

Location _____

Major or course of study _____

Graduation Date _____

References

Please list (3) Professional References

Full Name _____ Relationship _____

Company _____ Phone Number _____

Address _____

Full Name _____ Relationship _____

Company _____ Phone Number _____

Address _____

Full Name _____ Relationship _____

Company _____ Phone Number _____

Address _____

Military Service

What type of education, training, and work experience relevant to the job did you receive while in the military? _____

Previous Employment

Company _____ Phone _____

Address _____ Supervisor _____

Position _____ May we contact? Yes No

Responsibilities or other additional information relevant to position seeking:

Company _____ Phone _____

Address _____ Supervisor _____

Position _____ May we contact? Yes No

Responsibilities or other additional information relevant to position seeking:

Company _____ Phone _____

Address _____ Supervisor _____

Position _____ May we contact? Yes No

Responsibilities or other additional information relevant to position seeking:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature _____ Date _____

Printed Name _____